

Fall 2017 & Spring 2018
Admission Guidelines of Undergraduate Degree
for International Students

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Admission Schedule

1. 2017 Fall Semester

Procedure	2017 Fall Semester Admission Schedule	Note
Application Forms Available online	April 27(Thu) 10:00 ~ May 11(Thu) 17:00 , 2017	http://e.sookmyung.ac.kr → Admission → Undergraduate
Submit Required Documents	May 23(The) 17:00 , 2017	Submission : In person or by post Administration Building #706 Office of International Affairs Sookmyung Women's University 100, Cheongpa-ro 47-gil, Yongsan-gu, Seoul, Korea (04310)
Notice on Interview	June 7(Wed) 14:00 , 2017	http://e.sookmyung.ac.kr → Notice
Interview	June 15(Thu), 2017	
Result Announcement	July 4(Tue) 14:00 , 2017	http://e.sookmyung.ac.kr → Notice
Registration	July, 2017	
Classes begin	September 1 (Fri), 2017	

2. 2018 Spring Semester

Procedure	2018 Spring Semester Admission Schedule	Note
Application Forms Available online	October 17(Thu) 10:00 ~ November 17(Fri) 17:00 , 2017	http://e.sookmyung.ac.kr → Admission → Undergraduate
Submit Required Documents	November 17(Fri) 17:00 , 2017	Submission : In person or by post Administration Building #706 Office of International Affairs Sookmyung Women's University 100, Cheongpa-ro 47-gil, Yongsan-gu, Seoul, Korea (04310)
Notice on Interview	December 1(Fri) 14:00 , 2017	http://e.sookmyung.ac.kr → Notice
Interview	December 6(Wed) , 2017	
Result Announcement	December 7(Thu) 14:00 , 2017	http://e.sookmyung.ac.kr → Notice
Registration	January, 2018	
Classes begin	March 2 (Fri), 2018	

- A. Please prepare required documents as early as possible, it may take a month or more to prepare.
- B. After completing online application, applicants should submit the hard copies of completed application forms and other required documents by postal mail or in person.
- C. If applicant presents any false information, fails to submit required application materials or cannot be contacted, the applicant may be disqualified.

College/School	Division/Department/Major		Taught in English
Liberal Arts	Division of Korean Language & Literature		
	Department of History & Culture		
	Department of French Language & Culture		
	Division of Chinese Language & Literature		
	Department of German Language & Culture		
	Department of Japanese Studies		
	Department of Library & Information Science		
	Division of Culture & Tourism	Culture & Tourism Major	
Science	Department of Chemistry		
	Department of Biological Science		
	Department of Mathematics		
	Department of Statistics		
	Department of Dance		
Engineering	Department of Chemical and Biological Engineering		
	Division of ICT Convergence Engineering	Department of Information Technology Engineering	
		Department of Electrical Engineering	
		Department of Applied Physics	
	Division of Computer Science	Department of Computer Science	
		Department of Software Convergence	
	Department of Mechanical Systems Engineering		
Division of Basic Science Engineering			
Human Ecology	Department of Family & Resource Management		
	Division of Child Welfare & Studies		
	Department of Clothing & Textiles		
	Department of Food & Nutrition		
Social Sciences	Department of Political Science & International Relations		
	Department of Public Administration		
	Department of Public Relations & Advertising		
	Department of Consumer Economics		
	Department of Social Psychology		
Law	Division of Law		
Economics & Business Administration	Division of Economics		
	Division of Business Administration		
Music	Department of Piano		
	Department of Instruments		
	Department of Vocal Music		
	Department of Composition		
Fine Arts	Department of Visual & Multimedia Design		
	Department of Industrial Design		
	Department of Environmental Design		
	Department of Arts & Crafts		
	Department of Painting		
School of Global Service	Global Cooperation Major		○
	Entrepreneurship Major		○
School of English	English Language & Literature		
	TESL Major		
School of Communication & Media			

1. Freshman

Admission	Nationality	TOPIK score
Female Students whose parents are not Koreans	※ Taiwanese applicants with one parent of Taiwanese nationality are eligible. ※ It is not eligible if the applicant and her parents changed their nationality from Korean to another country while the applicant was in or after high school. ※ Korean citizens, including those who hold dual citizenship, are NOT eligible to apply.	TOPIK level 3 or higher (Applicants of Arts and Physical Education need to obtain TOPIK level 2 or higher)

※ Applicants of School of Global Service need to obtain one of the following language scores: TOEFL PBT 587, CBT 240, IBT 95, MATE Speaking CM/Writing CC, IELTS 6.5, TEPS 716 etc. or higher.

2. Transfer Students

Transfer students should have the equivalent requirements for freshmen eligibility as well as the following.

- A. Junior Transfer Applicants** - should satisfy at least one of the following three requirements:
- 1) Regular 4-year University Graduate (or graduate expectant)
 - 2) One who has finished 2 or more years in a regular 4-year university and has achieved more than 60 credits.
 - 3) College graduate (or graduate expectant)
- B. Sophomore Transfer Applicants**
- 1) One who has finished more than 1 year in a regular 4-year university and has achieved more than 30 credits.
- ※ For those transfer applicants majoring in Piano, their major should be identical.

Common Documents	① Application (Form provided)- <i>mandatory</i> ② Admission Fee- <i>mandatory</i> ③ Detailed Study Plan(Form provided)- <i>mandatory</i> ④ Release of Information(Form provided)- <i>mandatory</i> ⑤ Certificate of Foreign Nationality (Parents and Student : a copy of citizenship or passport) - <i>mandatory</i> ⑥ Official documents indicating family relationship between the applicant and her parents- <i>mandatory</i> ⑦ Korean proficiency : TOPIK Level 3 or higher, Certificate of LinguaExpress Level 4 (only for holder) ⑧ English proficiency: Applicants of School of Global Service TOEFL PBT 587, CBT 240, IBT 95, MATE Speaking CM/Writing CC, IELTS 6.5, TEPS 716 or higher ⑨ Certificate of facts Concerning Entrance and Exit and Alien Registration Card (Corresponding parents and student only)
Freshman	① High-school Graduation(to be) Certificates or Diplomas ② High-school Transcript
Transfer Students	① Final school Graduation(to be) Certificates or Diplomas ② Final school Transcript
Accepted students' Documents	① Education Verification ② Bank Deposit Certificate(US \$ 20,000) ③ Health Certificate ④ Insurance Certificate ⑤ Copy of Passport and Alien Registration Card (Corresponding applicant only) ⑥ 1 photo

※ Download Form from the Admission website (<http://e.sookmyung.ac.kr> → Admission → Undergraduate)

- The documents that are not in Korean or English must be translated to Korean or English and the copy must be submitted with certification from a notary. Documents and Certificates from school abroad should be submitted with an Apostille affixed. Nationals of countries that have not signed the Apostille treaty must get verification from the local Korean consulate.
- Applicants of School of Global Service need to obtain one of the following language scores: TOEFL PBT 587, CBT 240, iBT 95, MATE Speaking CM/Writing CC, IELTS 6.5, TEPS 716 etc. or higher.
- Accepted students who have registered and do not have any score of Korean language or English language must go on a leave of absence and achieve the average standard condition such as TOPIK level 3, TOEFL PBT 587, CBT 240, IBT 95, MATE Speaking CM/Writing CC, IELTS 6.5, TEPS 716, etc. or higher.

Exception

- Korean or other national Government Scholarship students will follow the regulation provided by the appropriate government.
- Applicants in the arts and physical education : TOPIK level 2
- Applicants who meet one of the following condition below exempt from submitting language test score.
 - Applicants who have finished their Korean Language Courses level 4 or higher at LinguaExpress
 - Applicants from Countries with English as Official Language : Only accepted for English track applicants

If you completed your education entirely in English, and in a country where English is considered an official language, you may submit a written appeal with your application explaining why you qualify for an English Test score waiver. Appeals will be reviewed after all application items have been received

※ Accepted international students should obtain TOPIK level 4 or higher to graduate from SMU.

- If you cannot participate in the interview test due to your staying in overseas, the interview will be processed by phone call or Skype.

5. Applicants who have obtained their bachelor's and master's degree in China

High-school Graduation Certificates, Bachelor's and Master's Degree Certificate : China Academic Degrees & Graduate Education information(教育部学位与研究生教育发展中心) <http://www.cdgc.edu.cn/>

5 Screening Process

1. Examination and Distribution of Marks

Classification	Interview	Total
Freshmen/Transfer	100% (100 Points)	100% (100 Points)

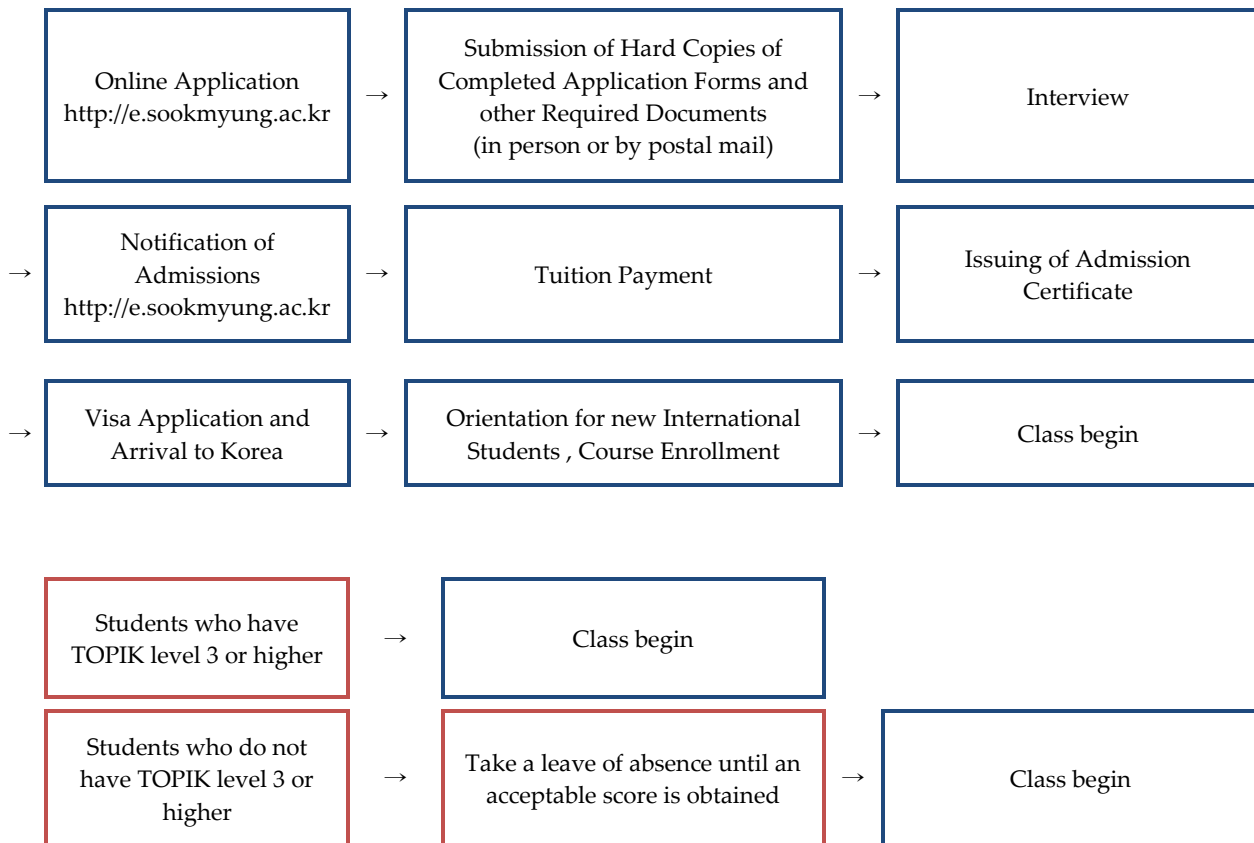
※ If you cannot participate in the interview test due to your staying in overseas, the interview will be processed by phone call or Skype.

2. Practical Examinations

College	Division (Major)		Practical Examination Subject		Alternative practical examination for students applying out of Korea
Science	Dance	Korean Dance (traditional, creative)	Costume preparation: mool-silk white traditional skirt and top, white collar, white traditional shoes	1. Time for the piece is within 3 minutes. 2. For Korean traditional clothing, pure silk is not permitted. 3. Props are not permitted for pieces other than "salpuri" or "seungmu" of Korean traditional dance. 4. Hair decorations and makeup are strictly prohibited. DVD of your performance	DVD of your performance recorded. CD & video will not be accepted, no exception
		Ballet	Costume preparation: V-neck long sleeve black leotard, pink tights with feet, pink toe shoes		
		Modern Dance	Costume preparation: V-neck long sleeve black leotard, footless skin colored tights, bare feet		
Music	Piano	1. One fast movement of a sonata (required by piano solo works) 2. A work from F. Chopin Etude (except for slow works)		DVD of your performance recorded. CD & video will not be accepted, no exception.	
	Instruments	1 Free Piece (about 15minutes)			
	Vocal Music	1 German Song (Free Choice) - Memorized in the original language 1 Italian Song (Free Choice) - Memorized in the original language			
	Composition	Composing a 3-section form piano piece		Students out of Korea cannot apply	
Fine Arts	Visual & Multimedia Design	Pencil Detailed Depiction (Quarto)		Portfolio assessment	
	Industrial Design	Pencil Detailed Depiction (Quarto)			
	Environmental Design	Pencil Detailed Depiction (Quarto)			
	Art & Crafts	Pencil Detailed Depiction (Quarto)		Students out of Korea cannot apply	
	Painting	Inanimate Object Rough Drawing (Quarto)		Portfolio assessment	

※ The practical Examinations may be held for Arts and Physical applicants, and will be included in the interview scores.

※ Admission Process



6 International Students Scholarship

1. Entrance Scholarships (1st Semester)

Categories	Scholarship coverage
A	Entrance Fee, 100% of Tuition
B	Entrance Fee, 70% of Tuition
C	Entrance Fee, 50% of Tuition
D	Entrance Fee

- Evaluation criteria : GPA(grade point average), Interview Score, TOPIK score

- (1) No need to apply for the 1st Semester Scholarship.
- (2) The Scholarship result will be announced on the website(<http://e.sookmyung.ac.kr>) with the final result announcement.
- (3) Amount of entrance fee and tuition will be given according to the standard of applying semester and major.
- (4) The number of Scholarship students will be determined by the Scholarship Committee.
- (5) Accommodation fee and airfare, etc. could be additionally supported through the evaluation.

2. Scholarship while in School (2nd Semester-8th Semester)

- (1) Automatically awarded based on previous semester's GPA
- (2) According to the International Students Admission regulations, the scholarship could be changed
- (3) One must be taking more than 12 credits excluding Pass/Fall courses
- (4) Only given to regular semester (Receiving semester basis: 8 semesters)

3. Outstanding Korean Scholarship while in School

- (1) Eligibility : One must be from a low- and lower-middle-income countries and have a TOPIK score
 - Undergraduate Program : TOPIK level 4 or higher
 - Graduate Program : TOPIK level 5 or higher
- (2) Necessary Document : A copy of Valid TOPIK score
- (3) Period of Support : Once in a year

7 How to apply

1. Complete application (<http://e.sookmyung.ac.kr>) → Admission → Undergraduate
⇒ On-line application or Off-line application

2. Send all the required documents to:

Ms. Alice Kang (강소영)
Program Coordinator
Administration Building #706 Office of International Affairs
Sookmyung Women's University
100, Cheongpa-ro 47-gil, Yongsan-gu, Seoul, Korea (04310)

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